

**Arthur Township
Town Board Meeting
Minutes of June 10, 2024**

APPROVED

Present were: Chair Lisa Holcomb, Supervisor Matt Johnson, Supervisor Becky Hadhazy, Treasurer Teri Bentler, Zoning Administrator Tom Jones, Clerk Ashley Martin.

Visitors present were: None

The meeting was called to order at 5:00 PM.

The Pledge of Allegiance was said.

Supervisor Johnson motioned to accept the May 28, 2024 minutes as presented. Supervisor Hadhazy seconded.

Changes to the agenda are as follows: Zoning C. 1956 Birch Lane

Supervisor Johnson motioned to approve the agenda as presented. Supervisor Hadhazy seconded. All were in favor.

PUBLIC COMMENT – None.

TREASURER'S REPORT

Treasurer Teri Bentler provided the Treasurer's report as stated on the agenda; account balance of \$129,993.50, general claims 11760-11767 in the amount of \$1,884.75. Payroll claims 3904-3910= \$4,344.12.

Clerical error on Agenda for General Claims, should state claims 11760-11767= \$1,884.75.

Chair Holcomb motioned to approve the Treasurer's Report with corrections. Supervisor Johnson seconded. All were in favor.

NEW TOWNSHIP BUSINESS

2. Road Orders/Recording: Discussion was held with regard to Hubs Road. The supervisors discussed dedicating the road in order to claim it as a township road and make room in the future budget to bring it to road specifications. Supervisor Johnson made a motion to dedicate Hubs Road as a township road

and bring it to specification with next year's budget. Supervisor Hadhazy seconded. All were in favor.

Island View Drive Outlot A - Discussion was held regarding surveying a township property on Island View Drive. Supervisor Johnson made a motion to request Tyler Kroschel to survey Outlot A of Island View Drive. Supervisor Hadhazy seconded. All were in favor.

Turner Road - The town board discussed a possible easement on Turner's road in order to have legal turn around for road maintenance. Supervisor Johnson made a motion to contact the township attorney to draft easement language for recording in order to grant legal access to turn around in Turner's driveway. Supervisor Hadhazy seconded. All were in favor.

3. Cemetery - OBert: This discussion continued from last meeting and it was discovered Mr. Obert is still getting the tax break on the Indian mounds/cemetery site. If the property is sold and it is not maintained, it will be the township's requirement to maintain.
4. Recycling Dates: Discussion held on when the recycling center will be closed due to holidays. The recycling center will be closed June 19, July 4, November 28 & 29, December 25, 2024 and January 1, 2025.
5. Noxious Weeds RFPs: Two RFPs were submitted for noxious weed spraying. Bug Commander proposed \$159.00 per hour. AIP Management proposed \$120.94 an hour. Supervisor Johnson made a motion to approve AIP Management for noxious weeds at a rate of \$120.94/hr. Supervisor Hadhazy seconded. All were in favor.
6. Planning Commission Application: The board discussed the need for a better application for planning commission. The clerk will put together a more appropriate application for future membership.
7. Comprehensive Plan - Statute, Ordinances: Discussion was held pertaining to the Minnesota Statute that gives townships authority to change a comprehensive plan and ordinances. Supervisor Johnson made a motion to ask the MAT attorneys to clarify if the statute has changed. Supervisor Hadhazy seconded. All were in favor.
8. Conditional Use Permits: Discussion held regarding interim use vs approved use vs conditional use permits for Arthur Township. Discussion will continue.

OLD TOWNSHIP BUSINESS

1. Road report:
 - A. Road updates: A question was received regarding mowing township ditches and whether property owners can mow themselves. Property owners can mow their ditches in the right of way.
 - Supervisor Hadhazy spoke with a property owner on Ann River Trail who requested a road sign. She stated to the owner that the road is a private road, and the discussion will need to be with the developer.

B. Linden Woods Roads/Barrier: Supervisor Hadhazy looked at the barrier that has been installed. It appears to be more of a fence rather than a breakaway barrier. This issue will need to be resolved and the developer will be notified.

C. Prokosch project: Supervisor Hadhazy met with the road contractor and property owner on fixing the road. It is now a 24 ft road. There will be black dirt put on the property sides and the township will need to spread seed for the side of the road.

2. Zoning/building update:

A. Updates:

- Echo Drive culvert- MIDCO came and fixed the issue they created in the ditch. The ditches need to be brushed still. It was discovered that the culvert pitch is the wrong way for the inlet and outlet, and may need to be fixed.
- Lakes Gas has requested permit information for Arthur Township for the last 3 months. The only municipality that can request that of the township is the county.
- 534 Fish Lake Dr - Kanabec County sent a letter regarding the public hearing on June 24, 2024 at 7pm for a Vacation Rental application.
- 553 Ridge Rd - The zoning administrator states this is in a platted subdivision. If they were to split the platted subdivision lot, legals would need to be drafted correctly. The property owner would need to apply with the county, and the township would need to sign off.
- Ekholm subdivision: The property has been purchased and the township will follow up with the county.

B. Linden Woods: Supervisor Hadhazy stated, after speaking with someone from the post office, that the cluster mailboxes are required for private roads and that is why Linden Woods Trail will need to install it.

C. 1956 Birch Lane: Several complaints have been received from the development property owners. A new property owners has been residing in a camper on the road. The owner has been told by zoning administrator that they need to have a building permit, septic plan, well design and sanitary options such as satellite or holding tank in order to live on the property as a primary residence is built. They cannot, however, have living quarters on the roadway. The Kanabec County Sheriff's Office is aware of the situation as well. The property owner will need to speak with Environmental Services due to the property being located on Alcohol Creek.

6. Flooring: A flooring quote was received from Carpet Unlimited for vinyl flooring in the town hall. After discussion with Zimmermann's, the township would like to get quotes on low carpet as well. Discussion will continue.

PUBLIC COMMENT – None.

OTHER DISCUSSION – The township will need to purchase a new state flag when applicable.

-The main printer is not working properly. It is over 8 years old. After troubleshooting and utilizing technical support with no success, the board requests prices on a new printer.

NEXT PLANNING COMMISSION MEETING IS July 1, 2024 at 6:00PM.

NEXT TOWN BOARD MEETING IS July 8, 2024 at 5:00 PM.

Supervisor Johnson moved to adjourn the meeting at 6:55PM. Supervisor Hadhazy seconded. The meeting was adjourned.

Lisa Holcomb 6-24-24
Lisa Holcomb, Chair Date

Ashley Martin
Ashley Martin, Clerk