**Arthur Township
Town Board Meeting**

**Minutes of October 24, 2016 APPROVED**

Present were: Fred Sawatzky, Lisa Holcomb, Chuck McGovern, Julie Fore, Kelly Erickson, Troy Winterfield, and Jane Oelfke.

There were no visitors present.

The meeting was called to order at 7:00 PM.

The Pledge of Allegiance was said.

Holcomb moved to approve the minutes of October 12, 2016 as presented. McGovern seconded. All were in favor.

Additions were made to the agenda as follows: under 4A – October Safety Report, under 1. ZA Report – public hearing notice - city of Mora; and under Treasurer’s Report, a correction in checking account balance. Sawatzky moved to approve the agenda with these additions. McGovern seconded. All were in favor.

PUBLIC COMMENT – None.

TREASURER’S REPORT

Erickson gave the Treasurer’s report with the correction of the checking account balance as $234,289.54 instead of $234,343.54 due to a NSF returned check from a building permit. Discussion on how to retrieve this money, and ZA will contact the property owner as contractor was from out of state. McGovern moved to approve the Treasurer’s report as presented. Holcomb seconded. All were in favor. General and payroll claims were reviewed for approval. McGovern moved to approve general claims 9880-9890 in the amount of $88,214.72 and recycling payroll claims 3022-3023 in the amount of $549.27. Holcomb seconded. All were in favor.

OLD BUSINESS

1. ZA Report

 A. Winterfield reported that Larry Usher applied for a CUP to add a gunsmith shop to his current business. There was discussion on whether this should be an IUP or a CUP. Winterfield will look into this and discuss it at the November meeting of the Planning and Zoning Commission. It was also suggested to check on how the engine business there was handling their waste disposal.

 B. There is a waste disposal problem on an Arthur township property on North Hwy.65. The board had the understanding that this property is being rented with a contract for deed, but that the owner of the property is currently the one responsible and should be contacted. ZA will check into this as well.

 C. A letter was shared from the city of Mora regarding a public hearing for a CUP to allow multiple dwelling structures at the former Ann River Motel site. Arthur was being contacted as the township has property adjacent to the site.

2. Road Report

 A. 1704 Shore Drive – McGovern talked to the owner and he owner is no longer pursuing the issue.

 B. 2016 Road Certification – Sawatzky requested that the clerk should look up the 2015 Road Certification and use it as a guide as nothing has changed. When completed, Sawatzky should be notified so he can sign it.

 C. Ann River Drive – nothing has been completed at this time.

3. Recycling

 A. Nothing to report. A reminder was given to recycling employees that we do not accept bulbs from commercial businesses. There is broken glass in the recycling center and Cody will be asked to sweep it up.

4. Safety Issues

 A. the October Safety Report was reviewed and signed.

5. Election – Oelfke reported that there will be training specifically for registration judges on Thursday, October 27th at 1:00 PM at the courthouse. Bentler and Fore plan to attend. Also, the auditor sent out a letter to inform the judges returning ballots and materials that the doors to the courthouse will be locked and that they will be escorted by members of the Sheriff’s Reserves. Holcomb also stated that they will need their credentials.

NEW BUSINESS – none

PUBLIC COMMENT – none

OTHER DISCUSSION - McGovern was reading about proper procedure for approved minutes and wanted to be sure that the approved minutes were being signed. Sawatzky confirmed that clerk was thorough and had approved minutes signed by both herself and Sawatzky and all was current. McGovern also wanted to know if we were cash basis and whether that procedure was being followed. Fore will check.

 Letters – A letter and postcard were received from ECE regarding brushing around Fish Lake, Hwy 23, and side roads. A letter was also received from a resident on Hubs Lane regarding road issues. Sawatzky will contact the author of the letter.

Holcomb received information regarding the 2016 Educational Conference and Annual Meeting and wished to attend. Sawatzky moved to approve the request; McGovern seconded. All were in favor.

The next Town Board meeting is November 14, 2016 at 7:00 PM.

Holcomb requested a date change of the November 28th meeting due to it being right after the Thanksgiving break. All should check their calendars and decide on this at the next meeting.

Sawatzky moved to adjourn the meeting at 8:09 PM. McGovern seconded. The meeting was adjourned.

 Submitted by: Jane Oelfke, Deputy Clerk