

**Arthur Township
Board of Audit
Minutes of February 3, 2020**

APPROVED

Present were: Chairman Fred Sawatzky, Supervisor Lisa Holcomb, Supervisor Matt Johnson, Clerk Teri Bentler and Treasurer Julie Fore.

There were no visitors.

The meeting was called to order at 5:00 PM.

The purpose of this meeting was to examine and verify the township financial accounts and minutes for the year 2019.

Township Supervisors verify claims at every meeting so only a sampling of those documents were checked at this time by Supervisors Holcomb and Johnson. The following Claims were checked:

. Supervisors Holcomb and Johnson also reviewed the payroll records.

The Board reviewed 2 money market accounts, Spire Credit Union Road Allotment Funds, receipts, deposits, checking accounts, investments, bank statements, Resolutions and verified that all the approved meeting minutes were signed appropriately.

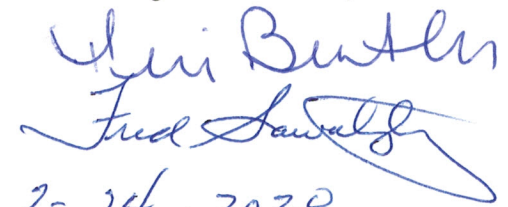
It should be noted that Voided checks do not show up on the Disbursements Register. All Voided checks were accounted for and on file.

After all accounts were examined, the Supervisors found the accounts to be in order. The Clerk's and Treasurer's account balances matched.

Computer printouts and other documents were all approved and signed.

Sawatzky moved to adjourn at 5:45 PM. Holcomb seconded. The meeting was adjourned.

Submitted by: Teri Bentler, Clerk


2-24-2020