**Reorganization Meeting Agenda**

March 24, 2020

**ARTHUR TOWNSHIP BOARD MEMBERS ARE:**

Fred Sawatzky, Lisa Holcomb and Matthew Johnson

Clerk: Teri Bentler Treasurer: Julie Fore

**Designation of Township Board Chairman**

**Designation of Township Board Vice Chairman**

**Adopt a schedule for regular Board Meetings**

 Audit Meeting

 Road Managers Meeting

 Budget Meeting

 Reorganization Meeting

 Board of Appeal & Equalization

**Designate date changes for regular Board Meetings**

 May 25, 2020

 October 12, 2020

**Set dates for Special Meetings**

**Adopt a schedule for Planning Commission Meetings**

**Designation of publishing places for legal notices –** Times and Advertiser

**Designation of banks as town depositories –** Neighborhood National Bank and First Citizens

**Designate Supervisors to Fill Duties**

 Road Manager

 Staff issues

 Recycling

 Weed Inspector

 Fire Dept. Representative

 Safety

**Review Safety Inspection Schedule**

**Appoint Planning Commission Members**

Present members are:

 Tom Jones

 Gene Kramer

 Tom Giese

 Rebecca Hadhazy

**Review Board Policies**

**Review Resolution Book**

**Review Minute Book –** done at Audit on February 3, 2020

**Review Road Files**

**Review Fund designations of CD’s**

**Review AWAIR Plan**

**Set Compensation for Town Officers and Employees**

Current Pay is as Follows:

Employees: Troy Winterfield $25.00

 Fred Felland $17.50

 Road Worker Base Pay $15.00

 Recycling Base Pay $11.00

 Zoning Base Pay $20.00 with a 6-Month

 Review, Septic Inspector

 Cert & Pro-Rated

 Reimbursement

 Building Official Paid % of Permit Fees

|  |  |
| --- | --- |
| Supervisors | $25.00 |
| Clerk  | $25.00 |
| Deputy Clerk  | $20.00 |
| Office Assistant | $18.00 |
| Treasurer  | $25.00 |
| Deputy Treasurer | $20.00 |
| Base Pay | $15.00 |
| Election Judge | $15.00 |
| Head Election Judge | $20.00 |

Deputy Clerk and Deputy Treasurer shall receive $150.00 per meeting when serving as Clerk or Treasurer of the meeting.

Planning Commission (per meeting) $100.00

Town Board & Posted Meetings (per meeting) $150.00

Mileage: 58 cents per mile (2020 IRS rate is 57.5 cents per mile)

Training Per Diem: $150.00

**PLANNING & ZONING – Confirm compliance with 60 day rule and preparation of State report on fees**

**Confirm compliance with Data Practices Act**

**Confirm sending Town Financial Report to State Auditor**

**Life Insurance Policies and/or other contracts**

MATIT Insurance

Minnesota Benefits Life Insurance, Disability Insurance and Vision Insurance

**Any other business**

**Adjourn**