**Reorganization Meeting Agenda**

April 3, 2018

**ARTHUR TOWNSHIP BOARD MEMBERS ARE:**

Fred Sawatzky, Lisa Holcomb and Matthew Johnson

Clerk: Teri Bentler Treasurer: Julie Fore

**Designation of Township Board Chairman**

**Designation of Township Board Vice Chairman**

**Adopt a schedule for regular Board Meetings**

**Designate date changes for regular Board Meetings**

**Adopt a schedule for Planning Commission Meetings**

**Designation of publishing places for legal notices –** Times and Advertiser

**Designation of banks as town depositories –** Neighborhood National Bank and First Citizens

**Designate Supervisors to Fill Duties**

Road Manager

Staff issues

Recycling

Weed Inspector

Fire Dept. Representative

N Hwy 65 Coalition Representative

Safety

**Review Safety Inspection Schedule**

**Appoint Planning Commission Members**

Present members are:

Tom Jones

Gene Kramer

Tom Giese

Rebecca Hadhazy

**Review Board Policies**

**Review Resolution Book**

**Review Minute Book –** done at Audit on 1/22/18

**Review Road Files**

**Review Fund designations of CD’s**

**Review AWAIR Plan**

**Set Compensation for Town Officers and Employees**

Current Pay is as Follows:

Employees Troy Winterfield $17.21

Fred Felland $15.00

Cindy Holley $17.00

Road Worker Base $15.00

Recycling Base $11.00

Supervisors $18.00

Clerk $18.50

Deputy Clerk $14.00

Office Assistant $13.00

Treasurer $18.50

Deputy Treasurer $14.00

Base Pay $12.00

Election Judges $13.00

Head Election Judge $18.00

Deputy Clerk and Deputy Treasurer shall receive $100.00 per meeting when serving as Clerk or Treasurer of the meeting.

Planning Commission (per meeting) $85.00

Town Board & Posted Meetings (per meeting) $100.00

Mileage: 53.5 cents per mile

Training Per Diem: $150.00

**PLANNING & ZONING – Confirm compliance with 60 day rule and preparation of State report on fees**

**Confirm compliance with Data Practices Act**

**Confirm sending Town Financial Report to State Auditor**

**Life Insurance Policies and/or other contracts**

MATIT Insurance

Minnesota Benefits Life Insurance, Disability Insurance and Vision Insurance

**Any other business**

**Adjourn**