

**Arthur Township
Board of Audit
Minutes of February 14, 2024**

APPROVED

Present were: Chairman Matt Johnson, Supervisor Lisa Holcomb, Supervisor Becky Hadhazy, Treasurer Teri Bentler and Clerk Ashley Martin.

Visitors present were: None

The meeting was called to order at 5:00 PM.

The Pledge of Allegiance was said.

The purpose of this meeting was to examine and verify the township financial accounts and minutes for the year 2023.

Township Supervisors verify claims at every meeting so only a sampling of those documents were checked at this time by Supervisors Hadhazy and Johnson. The following Claims were checked: 3727, 11432, 11437, 11442, 3733, 3737, 11453, 11459, 3744, 11474, 3749, 11490, 11500, 3770, 11514, 3773, 3782, 11550, 3787, 11542, 11549, 11556, 11566, 3800, 3804, 11580, 11591, 3813, 11608, 11618, 3820, 11626, 11632, 11637, 11645, 3845, 11654, 11661, 11669.

Supervisors Holcomb and Treasurer Teri Bentler also reviewed the payroll records.

The Board reviewed money market accounts, receipts, deposits, checking accounts, investments, bank statements, Resolutions and verified that all the approved meeting minutes were signed appropriately.

It should be noted that Voided checks do not show up on the Disbursements Register. All Voided checks were accounted for and on file.

After all accounts were examined, the Supervisors found the accounts to be in order. The Clerk's and Treasurer's accounts balance.

Computer printouts and other documents were all approved and signed.

Supervisor Holcomb moved to adjourn at 5:40 PM. Supervisor Hadhazy seconded. The meeting was adjourned.

Submitted by: Ashley Martin, Clerk

 2/20/2024

