

# Arthur Township

## Planning Commission Policy for Members

The Planning Commission consists of five members appointed by the Town Board. Each member may be appointed for up to three consecutive three year terms.

Each member must be a resident of Arthur Township and willing to seriously serve in the administration of federal, state and local land use and environmental regulations consistently and efficiently.

The Planning Commission will have one regular meeting a month, if needed. Any rescheduled or additional meetings will be scheduled as needed with at least five days notice of location, date and time.

Members are expected to attend every scheduled Planning Commission meeting and hearing. If attendance is not possible the member will notify the clerk as soon as possible, at least one business day prior to the meeting or hearing. In the event of illness or emergency notify the clerk as early as possible on the meeting day. If these conditions are met the absence will be considered excused. If prior notification is not received the absence will be considered unexcused.

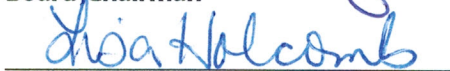
Four excused, three unexcused, or a total of five absences, excused or unexcused, in a twelve month period will be grounds for removal from the Planning Commission. A member about to be removed due to attendance issues will be notified one meeting prior to the absence threshold.


If any member feels they can no longer serve on the Planning Commission they may submit a letter of resignation to the clerk.

The Planning Commission chairman will promptly notify the Town Board of any vacancies or problems.

Mid-term vacancies will be filled by appointment of the Town Board and will not count as a full three year term.

  
Board Chairman

  
Township Supervisor

  
Township Supervisor

\_\_\_\_\_  
Signature of PC member

\_\_\_\_\_  
Printed name

\_\_\_\_\_  
Date