

Arthur Township Code of Conduct and Ethics Policy

Honesty and Integrity

All supervisors, officers and employees should perform his/her duties with honesty and integrity and in a manner that promotes diligence and professionalism. Officers and supervisors should strive to maintain the accuracy and integrity of all records and documents of Arthur Township.

Cooperation

All supervisors and officers need to be kept informed of all matters considered pertinent and important to Arthur Township. In dealing with independent auditors and attorneys, complete honesty is essential.

Personal Benefit

Supervisors, officers and employees shall not receive or solicit a personal benefit from any individual or organization doing or seeking to do business with Arthur Township. A personal benefit is regarded as any gift, gratuity, favor, loan or anything of monetary value. Violation may constitute a state or federal crime.

Compliance with Laws

The business of Arthur Township must always be in compliance with local, state and federal laws, regulations and ordinances.

Code of Ethics and Conduct

The supervisors, officers and employees of Arthur Township are committed to high standards of honesty, integrity and impartiality. Our reputation is one of our most valuable assets and it depends on our conduct and concern for the people we serve in Arthur Township. It is important that each supervisor, officer and employee avoid situations that can lead to a conflict between self interest and our duty to promote the best interests of Arthur Township.

The supervisors, officer or employees shall not demean the character of a resident of the township, nor demean or defame the character of another member or officer of the township. Neither shall a supervisor, officer or employee encourage or instruct residents to similarly demean or defame other members of the township.

A supervisor, officer or employee shall not engage in disreputable actions directed against other township members.

Honesty, integrity and trust are central to the township workplace. Breaches of this trust, including misrepresentation, lying, fraud, theft, harassment of any kind, including sexual harassment, and intimidation are unacceptable behaviors.

Signed this 9th day of April 2012.

Fred Sawahy Supervisor

Lisa Holcomb Supervisor

Cherie Milner Supervisor

Kay Pearson, Clerk

Julie R. Free, Treasurer